

# MINNESOTA BOARD OF PHARMACY

Newsletter to Promote Pharmacy  
and Drug Law Compliance.

## Disciplinary Actions

The Minnesota Board of Pharmacy posts public orders of disciplinary actions via its [online license/registration verification service](#). When viewing a licensee or registrant, Board orders will be listed when public actions are present. When Board orders are public, a file and date are included,

and a link to download public documents is available. Discipline is summarized on the [Board's website](#) under the "Resources/FAQs" menu item, while the orders are publicly available via the [online license/registration verification service](#).

## Controlled Substances – ID Requirements

[Minnesota Statute 152.11, Subdivision 2d](#), outlines several topics regarding prescriptions for controlled substances (CS). Here is a quick breakdown of what you need to know about the **identification requirement**:

- In Minnesota, before dispensing a Schedule II-V CS, the dispenser must verify the identity of the person receiving the medication. In most cases, the person picking up the medication must present a valid photographic ID.

- The law recognizes that patients often rely on caregivers or family. The person receiving the medication must provide their own ID, even if the prescription is written for someone else.
- This rule applies to all CS in Schedules II, III, IV, and V.
- Exception: If the person purchasing the substance is already known to the dispenser, the ID check is not legally mandated.

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# Electronic Prescription Transfer

Historically, once a new electronic prescription for a controlled substance (EPCS) was sent to a pharmacy, it was “locked” there for the first fill. Under [21 Code of Federal Regulations \(CFR\) 1306.08\(e\)](#), a patient can now request an electronic transfer of an EPCS for the **initial dispensing** – including Schedule II-V medications. However, the prescription must remain in its original **electronic form** throughout the transfer process and be transmitted electronically between pharmacy

systems; it may not be converted to a fax, paper copy, image, or verbal transfer.

For refills of CS, [21 CFR 1306.25](#) sets the parameters for transfers. These are permitted on a one-time basis only. Pharmacies that electronically share a real-time, online database may transfer these prescriptions up to the maximum refills permitted by law and by the prescriber.

While Minnesota Rule 6800.3120 prohibits the transfer of Schedule II CS, the Board issued [guidance](#)

[on this topic](#) in 2023 to address the new federal rule. When transferring any prescription, Minnesota pharmacists and interns are reminded that the transfer must be communicated directly between two pharmacists (or interns), and documentation identifying the individuals involved in the communication must be maintained by both the transferring and receiving pharmacies.

# Staffing Updates

After 14 years of dedicated service, **Tim Litsey, RPh**, has retired from his role as a pharmacy surveyor. Tim was a vital supporter of our licensees. His extensive expertise in hospital pharmacy and rural health care consistently turned routine surveys into valuable opportunities for pharmacists he

met in the field. Tim’s commitment to the pharmacy community will be greatly missed. We extend our heartfelt gratitude for his years of service and wish him the best in his well-deserved retirement.

Lisa Tollefson, PharmD, RPh, has joined the Board staff as a pharmacy surveyor, bringing

extensive pediatric experience in hospital and home care infusion pharmacy. Most recently, she was the pharmacist-in-charge of a home infusion pharmacy. Lisa attended the University of Minnesota College of Pharmacy.

# Pharmacy Intern Online Documentation

The Board transitioned from paper submissions to online reporting for Notices of Employment and Progress Reports/Affidavits of Intern Hours Worked. To support this transition, all pharmacy interns must submit an online Notice of Employment (NOE) to their registered preceptor(s), even

if a paper form was previously submitted. This step establishes the required intern-preceptor association within the online system. Once the NOE is approved, interns will be able to submit online Progress Reports/Affidavits for preceptor review.

Guidance documents, related intern regulations, and forms can be found on the Board website under [“Intern Registration.”](#) Guidance for pharmacist preceptors is also available on the website under [“Preceptor Registration & Renewal.”](#)

# Nonsterile Compounding Training

United States Pharmacopeia <795> requires all personnel who compound nonsterile preparations or supervise compounding to complete training, which includes a didactic component along with a skills assessment. This requirement applies to

pharmacists, pharmacy interns, and pharmacy technicians involved in nonsterile compounding.

Training must be completed before an individual begins compounding and at least every 12 months thereafter.

Documentation of training and

competency assessments must be readily available for a minimum of two years. Surveyors often request to see this documentation when inspecting pharmacies performing nonsterile compounding.

# Pharmacist CE

Minnesota pharmacists must attest to completing at least 30 hours of continuing education (CE) for the October 1, 2024-September 30, 2026 reporting period via the Online Services portal. Per

**MN Rule 6800.1500, Subpart 2**, complete records of CE participation must be maintained. Failure to attest by September 30, 2026, will trigger an automatic late audit, while early submissions

are subject to random audits. Information on **pharmacist CE requirements and reporting** is available on the Board website under the “Education” tab.

A promotional graphic for the NABP Innovations newsletter. It features three overlapping magazine covers with the title 'INNOVATIONS' and various colorful illustrations. To the right of the covers, there is text: 'Insights That Matter – Read NABP Innovations!', 'Stay informed on pharmacy regulation trends and NABP updates.', and 'Don't miss the latest Innovations®!'. At the bottom right, there is a white button with the text 'Read Now.' on a red background.

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