

MINNESOTA BOARD OF PHARMACY

Newsletter to Promote Pharmacy
and Drug Law Compliance.

Disciplinary Actions – Process Change

The Minnesota Board of Pharmacy now posts disciplinary actions using its [online license/registration verification service](#). When viewing a licensee or registrant, Board orders will be listed if there are any public actions with their record. When Board orders are public, a file and date will be displayed, along

with a link to download the public documents. Disciplinary actions occurring before September 2023 are summarized on the Board's [website](#) under the "Resources/FAQs" menu item, while the orders are publicly available through the [online license/registration verification service](#).

Prescriptions and Distribution of Drugs to Practitioners

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[Minnesota Administrative Rules 6800.3000](#) provides that delivery of filled prescriptions to the office of the prescriber may occur as described within the rule. Licensees are reminded that, in addition to this rule, they must also consider [Minnesota Statutes 151.071, Subdivision 2 \(17\)](#), as it relates to fee splitting. If the practitioner is involved in any manner with setting the price of a prescription that is charged to the patient, either the

practitioner, pharmacist, or both may be in violation of the statute and be subject to discipline.

[MN Statutes 151.441, Subd 13](#) describes certain exceptions where distribution to practitioners would not be considered wholesaling. However, preparing compounded drugs to sell to a practitioner for office use by a pharmacy (when not done pursuant to a **patient-specific prescription** drug order in advance) could be considered manufacturing

Prescriptions and Distribution of Drugs to Practitioners (cont)

and may require licensure as a manufacturer. Licensees are encouraged to review their practices as they pertain to this

matter. Other relevant statutes and rules for compounding in Minnesota include [MN Statutes 151.253](#), “compounding”

definitions, and the definition of a prescription in [MN Statutes 151.01, Subd 16a](#).

Pharmacist Renewal Deadline and Process

Pharmacist licenses expire on March 1, 2025. Pharmacist online renewals opened on the Board’s [Online Services](#) site on January 1 and are due no later than 11:59 PM on March 1. Per MN Rule 6800.1150, **renewals submitted after March 1 will incur a late fee (50% of the renewal fee in addition to the renewal fee)**. The pharmacist renewal fee listed in MN Statutes 151.065 is \$225.

Pharmacist continuing education (CE) attestation was due September 30, 2024. Pharmacists with overdue CE or who failed to attest completion are currently in “Owes CE” license status and **will not be able to renew** until the outstanding items are submitted to and approved by the Board. This is a manual review that takes an extended time to complete, so do not delay providing this

information. Pharmacists-in-charge (PICs) and employers are encouraged to utilize the [online verification tool](#) to determine the status of employees and their ability to renew.

Pharmacists in community pharmacies (and all pharmacies) are required by rule to post their license, or a copy, in a conspicuous place that is readily visible to the public.

Pharmacy Technician CE Due by July 31, 2025

Pharmacy technician CE must be completed no later than July 31, 2025, in accordance with MN Rule 6800.1500. Minnesota requires the completion of 20 CE hours in each cycle (**August 1, 2023, through July 31, 2025**). Once a technician has completed their renewal, they can submit an online attestation to the Board, confirming that they have completed 20 CE hours. The attestation is available until July 31. The Board conducts random audits to ensure that those

who have submitted an attestation are compliant with the CE requirements. Failure to attest to completion of CE will automatically result in an audit. This means that supporting documentation demonstrating proof of completion needs to be provided to the Board. Registrations issued within the current cycle have CE hours prorated accordingly. Late CE used to complete the current cycle will not be applied to the next cycle (**August 1, 2025, through July 31, 2027**).



Pharmacy technicians and employers are encouraged to utilize the [online verification tool](#) to determine if their technicians currently owe CE or Board-required training.



MN Rule 6800.4600 Perpetual Inventory

Pharmacies are expected to maintain accountability for all aspects of Schedule II drug distribution. Inventory must be reconciled with the actual inventory monthly, and the reconciliations shall be documented and maintained for at least two years. Expired Schedule II drugs

must follow Drug Enforcement Administration (DEA) rules for record keeping and shall be reconciled monthly until they are transferred by DEA Form 222 and shipped off site.

Surveyors will request this reconciliation information on routine inspections and some

complaint investigations. If this documentation is maintained electronically, pharmacists or pharmacy staff are expected to be able to access and produce documentation while the inspector is on site.

MN Rule 6800.2400 Pharmacist-In-Charge

A pharmacy may not operate without a designated PIC. The PIC shall be regularly employed in the pharmacy and has a professional responsibility to comply with the items noted within the rule.

A PIC is designated after completing a [Certificate of](#)

[Professional Responsibility form](#) and submitting it to the Board. Additional resources for the PIC can be found on the Board's website under the [Forms](#) tab.

An outgoing PIC should complete the [Pharmacist Surrendering Pharmacist-In-Charge](#)

[Responsibility form](#) and submit it to the Board. Both the outgoing and incoming PICs should review the [Guidelines for Pharmacists-In-Charge document](#), which notes best practices regarding these obligations.

Identification Requirements

A name tag or badge indicating the profession or occupation of the individual must be worn whenever a health care provider (including pharmacists and

pharmacy technicians) is rendering health services to a patient.

This requirement is found in [MN Statutes 144.6585](#). The Board's rules on this matter are located in

[MN Rules 6800.3850](#) and describe the identification specifically required for pharmacy technicians.

PMP CE Available

The National Association of State Controlled Substances Authorities and Talem Health are jointly providing a no-cost CE activity for pharmacists and pharmacy technicians. This course is designed to help pharmacists and pharmacy technicians recognize

their vital roles in ensuring the quality and integrity of prescription monitoring program (PMP) data, which are used to enhance patient safety nationwide.

The course is titled, "Data Quality in Prescription Monitoring Programs," and provides one contact hour, or

0.10 CEU, of continuing pharmacy education from the Accreditation Council for Pharmacy Education. The course is available through the MN PMP website at <https://mn.gov/boards/pharmacy-pmp/education/> and is valid through October 20, 2025.



Refusal to Fill or Transfer Prescriptions

MN Rule 6800.3120 describes the prescription transfer process requirements. The Board also maintains this [guidance](#) on the transfer of controlled substance prescriptions.

As a reminder, it is evidence of unprofessional conduct for a

pharmacist to refuse to provide a transfer of a prescription to another pharmacist who is acting on behalf of a patient and making a legal request for the information.

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Jill Phillips, MPH, RPh - State News Editor

Lemrey "Al" Carter, PharmD, MS, RPh - National News Editor & Executive Editor

Megan Pellegrini - Publications and Editorial Manager

335 Randolph Avenue, Suite 230 | St Paul, MN 55102 | <https://mn.gov/boards/pharmacy>
